

VERWOOD BOWLS CLUB COMMITTEE MEETING
held in the Clubhouse 2pm Tuesday, 25th May 2021

Present : Mike Daymond (President), Jim Scutt (Vice President), Peter Coleman (Treasurer), Norman Pearce (Secretary/Membership Secretary), Alice Bulley (Ladies Secretary), Angela Daymond (Fixtures Secretary /Minutes), Barry Chick (Competitions Secretary), Mal Hancock (Men's Vice Captain), Jane Roberts (Ladies Captain), Ken Haxby-Thompson (Publicity) Apologies : Phil Prince (Men's Captain)

1.	Minutes of the Previous Meeting	<u>Action</u>
	Acceptance proposed by Peter Coleman, 2 nd Ken Haxby-Thompson and agreed.	
2.	Matters Arising	
a)	2. <u>Gazebo</u> stored in equipment shed – yet to be checked.	
b)	4a <u>Refreshments</u> – Donation or include in membership fee? To be decided at AGM – Alice pointed out the loss of income and Peter said he would be checking the contents of the pot and keeping it to a minimum plus calculate refreshment costs over the year.	PC
c)	11b <u>Solar lights</u> – approval given to reimburse Mike Daymond for the five trialled lights as they proved effective and much cheaper than the quote for installing standard lights with sensors plus electrical work. Cost of solar lights £70-£80.	MD
3.	President's item	
	Mike has some User Manuals for Club equipment; Norman also has some in a file. Agreed that they should all be kept in a file in the bookcase for easy reference. Peter asked about manuals for the new lawn mower.	MD/NP pp
4.	Correspondence	
a)	<u>Secretary</u> :	
i)	"Club Together" Bowls England newsletter circulated to Committee by email & available on their website.	
ii)	Easing of Bowls England restrictions – normal rink play; clubhouse can be used; car sharing permitted.	
b)	<u>President</u> :	
i)	Resignation of Brian Hall as Trustee – AGM item.	AD
ii)	Resignation of Brian Hall as Guardian of the defibrillator. This needs servicing each year and appropriate replacement parts purchased. Norman offered to take on this responsibility and will liaise with Brian. Demonstration to be organised for the benefit of new members and this would be linked with a demonstration of the fire extinguishers.	NP NP/BC
5.	Treasurer's Report	
	<p>Peter had circulated a full Financial Report and pointed out the following :</p> <p>Club awarded an £8,000 Start-Up grant. Peter was warmly thanked by the Committee for his diligence in seeking out the grants as they had been vital to cover the various expenses and overheads. On the expenditure side, £1,360 was for the new tables and chairs and £48 for the Roundabout advertisement which had proved very effective in attracting new members.</p> <p>Telephone rental (£25) is likely to increase by up to £2. Noted that Barry had donated a secondhand phone for the clubhouse as he'd noticed the other was not functioning. Committee approved the installation of a smart metre for the electricity – appointment for fitting to be made for a Monday morning when the working party are on site.</p>	PC

6.	Membership Secretary	
a)	<u>Membership</u> now 28 men, 17 women, 17 social and 1 Honorary. A PDF version of the Members contact list to be put on the website; printed copies circulated at the meeting – one amendment noted. Secretary held past members’ lists if it proved necessary to contact someone not currently a member.	NP/GS
b)	<u>Website</u> – noted that our webmaster, Geoff Symonds would be moving from Verwood 8 th /9 th June but would continue to administer the site once he was settled.	
7.	Competition Secretary	
a)	Barry had provided the Committee with a list of entries for the various competitions noting shortages; these are now resolved. The weekend Trophy Competitions are ok for numbers; no entries for the Frances Harper competition. The Club competitions are now displayed in the clubhouse along with the Rules. Noted that there are set dates for the Triples competition. All the information will also be going on the website once Barry has spoken with Geoff Symonds. Barry would email all members advising them to look at the website or clubhouse noticeboard.	BC
b)	<u>Trophy Event Lunches</u> – later in the meeting Alice raised the matter of food at the Trophy Events and her proposal of “American Supper” lunches was agreed; Alice is willing to take care of setting out the food for these events.	AB
8.	Fixtures Secretary	
	Angela noted the enthusiasm for Friday afternoon 10 ends; as she is away Alice agreed to run the afternoon on Friday 4 th June 2.30pm; Norman offered to look after Tuesday morning 10.30am. Wednesday at 5.30pm – Angela to ask others, failing that will contact Norman & Alice. 23 players including 3 new members signed up for Saturday 29 th Triples – Angela to contact Mick Roberts who had expressed an interest. It was agreed that members should continue to sign in when they come to play so that wear and tear on the rinks can be avoided by rotating their use. Angela would continue to encourage this at her events. <i>(Maybe an item for a newsletter.)</i>	AD AD KH-T
9.	Ladies Section	
a)	<u>Ladies Meeting</u> : Alice & Jane were organising this for Thursday, 10 th June. Ken was asked to pass the sample ladies shirt to Alice for discussion at that meeting and to advise price, delivery, etc.	
b)	<u>Social Committee</u> : Agreed the club needed a Social Committee for winter events but currently the priority was building up the membership and bowls participation.	
c)	<u>Main Committee</u> : Chrissy Haxby-Thompson had offered to fill one of the vacancies on the main committee, proposed by Ken, 2 nd by Alice and agreed. Website committee list & committee email need updating.	NP/GS
10.	Men’s Captain	
	Phil’s written report detailed match results, pressure to find players to fulfil 3 matches a week now that the Dorset County and Percy Baker leagues had been reconvened. Tuesday night is now practice night for the teams. He had asked some of the new members about their interest in league play.	
11.	Green Matters	
a)	<u>Working Party</u> : Phil’s written report highlighted the teamwork of the Working Party although additional help welcome as there was a lot of extra work required in building up the boundary fence along the Recreation Ground side. The Town Council and local Police are aware of the intrusions by	

	young people. At the bottom corner of the green by the Recreation Ground, there is a drainage tap and soakaway for draining down the irrigation system in the winter, and this may have contributed to subsidence over the years as the water is not directed away. Support system for the bank currently being constructed by the Working Party and Mike Foster to be contacted to devise a pipe system to drain the water into the stream. Alice remarked on the large amount of work being carried out by the Working Party and she and the committee showed their appreciation. Phil also noted that we now had 2 fully working mowers for the green.	PP
b)	<u>Irrigation System</u> : Currently not working which has meant that the green has been watered by hand on an irregular basis. Mike had circulated a quote from Stuart Mills of Irrigation Technical Services for an upgrade. The committee accepted Mike's advice to choose the modern submersible system at a cost of £1,650 + £30/hour labour, bringing the total to around £2,000. Proposed Norman, 2 nd Ken and agreed that this should go ahead as soon as possible. (<i>Order placed 26th May 2021</i>)	MD
c)	<u>Spiked Mats for Ditches</u> : Norman reported that New Milton BC had cheaper ones than those he'd previously mention and that they were pleased with them. Norman will get samples of the various products.	NP
13.	Housekeeping & Grounds	
a)	<u>Urn</u> : Blocked filter removed and not replaced; new pipework fitted and now in working order.	
b)	<u>Sanitiser</u> : Container of solution found locked away in dangerous chemicals store, so we have plenty! Small hand-spray now in use.	
c)	<u>Hand-drying</u> : Decision at previous meeting was to use paper towels in both toilets; whilst the men have holders in their toilets, the ladies do not and we would need to purchase 3. Would electric hand dryers be a good idea? Electricity could be fed from the loft. Item for later agenda but in the meantime men to have paper towels, ladies would continue with the cotton towels. Norman could purchase paper towels from Costco; if a problem, Alice could purchase at Macro.	NP/ (AB)
d)	<u>Floor Covering</u> - Hand-drying led to discussion on non-slip floor covering for the toilets. Item for next Agenda.	AD
e)	<u>Broken Window in Men's Toilet</u> – Norman had organised a quote for £165 to replace the complete unit. This had been approved by email and the work was in hand. He will also ask the installer about Perspex covering as in the clubhouse, which might help insulate the toilets.	
f)	<u>Boundary Protection</u> : Norman made suggestions as to how the boundary could be built up and the ditch deepened – work which he had already started. Anti-vandal paint £25 and warning sign required. A sign was also needed "Private Land". Barry had done some work on the boundary adjacent to Bailey's car park.	NP
g)	<u>Rats</u> Norman has kept the 5 locked rat bait boxes stocked from his own store but now needs to purchase more - £30. Agreed.	NP
h)	<u>Garden</u> : Jane reported that plants would be going into the tubs on Thursday; geraniums would be going in the box beds and begonias in the hanging baskets with the pansies going elsewhere. There's a large cantilever umbrella in the loft that could be used for the summer – working party members will bring it down. Ken said new tables would be completed by Saturday and it was agreed that the chairs would be returned to the clubhouse after use.	JR KH-T
14.	Social : Suggested winter activity : Quiz with American Supper. Jane could provide a quiz.	JR
15.	Publicity	
	Ken was congratulated on the Newsletter; he asked committee members to submit topics for future items.	

16.	Any Other Business	
a)	<u>Bowls Launcher £69.95</u> : Vanessa had drawn members attention to a Bowls Launcher that would help members bowl if they were struggling to deliver their woods. Agreed that the Club should purchase one so members could try it before buying one. <i>Angela would contact Vanessa.</i>	AD
b)	Vanessa's input with regard to new players was praised and as Vanessa was too busy elsewhere to be part of the Committee, it was agreed that when preparing the 2022 season, she should be invited to a meeting to help with planning.	
c)	<u>Spare Bowls</u> : In future, any bowls donated to the Club to be kept with the spare woods in the equipment store. Mike had sorted them but not all were in boxes; assessment needed. We are short of 0s and 00s.	MD

Meeting closed at 3.45pm

DATE OF NEXT COMMITTEE MEETING : Wednesday, 21st July, 2pm in the Clubhouse
Agenda to include floor covering for toilets

	Items for future Agendas	
	<u>AGM</u> : Trustees/Constitution; Refreshments donation or within membership fee;	
	<u>Facilities</u> : Non-slip Floor Covering for the toilets; Spiked rubber mat for ditches £2,800; Club Badges; Electric hand-driers; decoration of the Clubhouse; small woods for new players	
	<u>Events</u> : Centenary Event; Queens Platinum Jubilee 4th/5th June 2022	